Using the Key Lock Box

How To: Open & Close

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Opening the Key Lock Box

Step 1

Pull down the small tab on the black protective cover on the front of the box to reveal the keypad.

Step 2

Pull down on the black middle "clear" button on the bottom row. You'll hear a click. (see image A)

Step 3

Punch in the 4-digit code you received

Step 4

Pull down the open tab while pulling it towards you to open the key box door and remove the key.

Closing the Key Lock Box

Step 1

Pull down on the black middle "clear" button. You'll hear a click. (see image A)

Step 2

Punch in the 4-digit code you received

Step 3

Pull down the open tab and hold it down while you push close the key box. (see image A)

Step 4

Flip-up the black keypad protective cover to cover the keypad and continue on test-driving.

(If you accidentally type in the wrong code or release the lever before closing the box, use Step 1 in Section-B to clear the code and re-enter it.)

Image A.

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